



CENTRE FOR DEVELOPMENT STUDIES

Prasanth Nagar, Ulloor, Medical College P.O

Thiruvananthapuram-695011

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Tender for Annual Maintenance contract for Air Conditioners at Centre for Development Studies, Thiruvananthapuram

Sealed quotations are invited from reputed and well established service providers for comprehensive Annual Maintenance Contract (AMC) for one year period for the maintenance of VOLTAS 29 split A/c's in CDS. Last date for participation is 24/02/2023, 3 PM. The bids will be opened at 3.30 PM same day. Detailed list of A/c's are attached.

Scope of the work

1. Checking and Servicing the VOLTAS A/c Unit 4 times in a year.
2. Attending the complaint when called upon by the Centre during normal working hours.
3. Repairing the unit or parts thereof as also overhauling the unit, free of charge, if required as a result of fair wear and tear during the AMC period.
4. No spares, consumables or any other items will be supplied by CDS.

Eligibility Criteria

1. The bidder should be a registered dealer/firm who can maintain the air conditioning system and supply spares, under one year contract basis.
2. Must be registered under Goods and Services tax (GST).
3. Must be having PAN number
4. Similar experience for the past 5 years (documentary evidence should be attached)
5. Bidders have to submit EMD of Rs. 2000.00 as DD in favour of "Registrar, Centre for development Studies, Thiruvananthapuram along with the tender.
6. Bids received without EMD declaration will not be considered and summarily be rejected.

General Conditions.

1. Routine inspection, checking and servicing of all units in every 3 months. The service report shall be submitted to the Registrar, CDS
2. The rate of comprehensive maintenance of A/c's shall include the gas charging, repair of compressor and repair/replacement of motor, repair/replacement of all minor and major parts.
3. No carriage charges for removal/shifting of machine from office to workshop and vice versa shall be paid.
4. The AMC include condenser/cooling coil cleaning, fan motor oil checking, checking fasteners (motor and screw), and checking of electrical items etc. apart from preventive maintenance service at fixed intervals.
5. Payment will be made on quarterly basis on submission of bills/invoice.

Date: 08/02/2023

Registrar

Details of Air conditioners installed in CDS buildings

Capacity of A/c	Qty No.	Building
2 Tone	1	Server room,
	2	Computer centre lab (cassette A/c)
	4	Old Guest House
	3	Joan Robinson Hall
1.5 Tone	2	Club House
	1	Library Committee room
	1	New Guest House
	2	GB room
	2	H1 quarter
	1	Chairman's office
	2	Joan Robinson Hall
	1	Systems officer room
	1	Server room
	1	Staff recreation room
	1	Director's Office
1 Tone	1	Shamiyana Guest house
	4	New Guest House
	1	Server room