CDS Guest House Rules and Regulations

For Guest House booking you may contact Guest House Manager through email at guesthouse@cds.edu

These Guidelines are to ensure that you enjoy your stay at the CDS Guest House, allow others to do the same and also help us maintain the place well!

1.Registration

It is mandatory for all guests to register and furnish an identity proof at the time of check- in.

Government of India regulations require that non-Indian nationals must provide a copy of the following documents at the time of registration: passport, Visa/Overseas Citizen of India card, and a passport sized photograph.

2. Damage of Property

Residents are responsible for any damage that may be caused to the property of the Centre by themselves or their guests.

3. Security of Belongings

The Centre is not liable to compensate members residing in the Guest House for any loss/damage to their personal belongings.

4. Internet Facilities

Internet (via LAN and WIFI) is available for a fee of Rs. 50 per day. To avail of this, call Extn.255/ 290 during office hours or 9567596319 (Mr. Saibabu S) during weekends.

5. Mosquito Repellants.

The room is fitted with an electric mosquito repellant. Please do not burn coils.

6. Cafeteria Hours.

Morning tea 06.30-07.00 Breakfast 07:30-09:00

Lunch 12.30-14.00 Dinner 19.00-21.00

Guests must pay for their meals at the Canteen counter and there is no room service.

7. Sound Level

Kindly ensure that you do not disturb fellow guests with the sound of the television, music or conversation in your room.

8. Waste

Minimize the plastic waste that you generate. A washable, bio-degradable bag is available in the cupboard in case you need to shop. Please leave it clean after use.

9. Checking Out

The room key should be handed over at the Residential Security Gate at the time of departure.

10. Enquiries/Assistance

- Mr. Anoopkumar P P, Guest House Manager:
  Local extension 255; mobile 9946576100.
- Mr. Biju R. S, Attendant: local extension 290; mobile 9947949068

Do's

- Enter your complete details in the In-out register
- Maintain Good Hygiene/Be Understanding, It is a Guest House
- Avoid Smelly Foods or Drinks inside Guest House
- Keep your rooms / washrooms / common area neat and tidy at all times.
- Dust bins be used for putting up waste including biscuit/sweet wrappers

Don'ts

- Party inside the room /Guest House premises without permission.
- Smoke or indulge in substance abuse.
- Keep valuables or heavy cash in your rooms.
- Any damage or loss to the Guest Houses will be subject to a fine which would be paid by the requisitioner.
- Light candles/mosquito coils and Cigars, in and around the hostel premises.
- Waste water or electricity.
- Trees/plants its flowers and fruits are for you to see and enjoy the beauty of nature, not to pluck them.
- Sofas inside the rooms and main hall are for you to sit and relax. Please don't use it for sleeping.