

15 (A) *ORDINANCE RELATING TO THE AWARD OF M.A., M.Sc., DEGREES.

1. Definitions:

- 1.1 "Course" means a Semester Course.
- 1.2 "Credit" (c) is the weightage assigned to a course in terms of Contact hours.
- 1.3 "Grade" means a letter grade assigned to a student on the basis of evaluation of a course on the ten point scale.
- 1.4 "Grade Point" (g) means the numerical equivalent of a letter grade assigned to a student in the ten point scale.
- 1.5 "Cumulative Grade Point Average" (CGPA) means a cumulative index grade point average of a student calculated in the following manner:

$$\text{CGPA} = \frac{(g1 \times c1) + (g2 \times c2)}{\text{"Total number of credits offered by the student upto and including the semester for which cumulative index is required."}}$$

- 1.6 Final Grade Point Average" FGPA is the final index of a student at the time of award of a degree.
- 1.7 Final grade is the letter equivalent assigned to a student on the basis of his/her final grade point at the time of the award of the degree.

2. **Eligibility for Admission to the Course:**

- 2.1 A candidate shall be eligible for admission to the programme leading to the award of Master's degree if he/she has obtained a Bachelor's degree under 10+2+3 pattern recognized by the University or a degree recognized as its equivalent and provided further that he/she has attained minimum proficiency in the subject concerned at the time of admission as decided by the University from time to time.
- 2.2 No candidate shall be eligible for admission to the programme unless he/she has attained the age of 20 years for admission to the 1st semester of the programme as' on 1st October of the year in which admission is sought.

Provided that the age limit may be relaxed by the Vice-Chancellor on the recommendations of the Admission Committee of the School concerned on the merits of the case, and in case of candidate belonging to SC/ST.

* Approved vide Resol. No.24/EC/1-4-1972 and revised vide Resol. Nos.5.5(i)/EC/11-05.1984 & 6.8/EC/27.03.2012

3. Disciplines/Languages for Master's Degree:

Candidates may seek admission to Programs of Studies leading to the award of Master's Degree in any of the following Disciplines/Languages:

- 01 Anthropology
 - 02 Economics
 - 03 Education
 - 04 Geography
 - 05 History
 - *06 Physics
 - 07 Political Science
 - 08 Psychology
 - 09 Sociology
 - 10 English Language & Literature
 - 11 French
 - 12 German
 - 13 Russian
 - 14 Spanish
 - 15 Arabic
 - 16 Chinese
 - 17 Persian
 - 18 Japanese
 - 19 Korean
 - 20 Linguistics
 - 21 Politics (With Specialization in International Relations)
 - 22 Life Sciences
 - 23 Sanskrit
 - 24 Arts & Aesthetics
 - 25 Economics (With Specialization in World Economy)
 - 26 Hindi
 - 27 Urdu
 - ** { 28 Environmental Sciences
 - 29 Philosophy
 - 30 Development & Labour Studies
 - 31 Molecular Medicine
 - 32 Computational & Integrative Sciences
- Language and Literature*
or
Specialized Translation
or
Interpretation

And in such other disciplines/languages as may be decided by the Vice-Chancellor on the recommendations of the Board of Studies of the School and notified by the University in the Prospectus/Official website.

4. Admission Procedure:

Procedure for admission to the programme leading to the award of Master's degree shall be laid down from time to time by the Admission Committee or Committee appointed by the Academic Council under Statute 16(viii).

5. Faculty Advisor

- 5.1 The Centre through which a student seeks admission shall appoint an Adviser for students of each year from amongst the members of the faculty concerned. The Adviser shall advise the student about the registration of courses, adding/dropping of courses and how the grades awarded in the courses.
- 5.2 Registration of courses is the sole responsibility of a student. No student shall be allowed to do a course without registration and no student shall be entitled to any credits in the course unless he/she has been formally registered for the course by the scheduled date to be announced by the University.

* Amended vide Resolution No. 6.1/EC/18.11.2014
*Added vide Resolution No. 6.1/EC/11.05.2015.

5.3 Late registration may be allowed to a student, in exceptional cases subject to the justification given by him/her, beyond the normal date of registration upto a maximum period of 3 weeks from the date of commencement of semester.

5.4 No student shall be allowed to add a course or substitute a course for another course later than three weeks from the date of commencement of the semester. A student wishing to drop a course must do so as early as possible in no case later than six weeks from the date of commencement of the semester.

6. Duration of the course:

6.1 The curricular work leading to the award of Master's Degree shall be spread over a minimum of four semesters, two Monsoon semesters and two Winter semesters.

Provided that a semester or a year may be declared zero semester or zero year in the case of a student if he/she could not continue with the academic programme during that period due to illness and hospitalization, technical grounds like visa problems, sequencing of courses, accepting a foreign scholarship/fellowship provided it is meant for upgrading research skill and not for earning a regular degree or diploma subject to the fulfillment of requirements as laid down by the regulations. Such zero semester/year shall not be counted for calculation of the duration of the programme in case of such a student.

6.2 The Monsoon and the Winter semesters shall commence from and end on a date to be fixed by Academic Council.

Provided that each semester will ordinarily have 90 working days excluding the examination days.

7. Credit requirements:

7.1 Ordinarily a course shall be given in prescribed number of contact hours a week to be decided by the faculty of the concerned Centre and the credits for these courses shall be as follows:

'C' level courses	2 credits
'B' level courses ,	3 credits
A' level courses	4 credits

Provided that the Board may, on the recommendation of the Centre, allot less' or more credits to a particular course.

7.2 The actual credits requirement for Master's Degree shall be prescribed by the Centre concerned.

Provided that it shall not be less than 64 credits.

Provided further that Students who are admitted to the Master's programme besides earning 64 credits shall also be required to clear two extra non-credit courses:

Provided that the requirement of clearing of extra-non-credit courses may be relaxed by the Board of the School in the case of a student or a group of students.

- 7.3 (a) Normal load of a student in Social Sciences and Natural Sciences in each of the semesters shall be of 16 credits.
- (b) A student with the permission of the Centre/School concerned may be allowed to carry additional load over and above the normal load prescribed in clause 7.4 (a) above provided that the additional load shall not exceed 50% of the credits/courses a student is normally expected to cover in a semester.

Provided further that the Centre/School may in exceptional circumstances permit the student a load 50% less than a normal load in a semester.

- 7.4 A student shall not be permitted to offer a course if he/she has not previously cleared a course(s) prescribed as a pre-requisite for the former.

8. Evaluation

- 8.1 The system of evaluation for each course shall be laid down by the Board of the School on the recommendation of the Centre concerned.
- 8.2 For courses having a semester examination, sessional work shall carry the same weightage as the semester examination.
- 8.3 The pattern and schedule of sessional work for each course of a semester shall be prescribed by the Board of the School, on the recommendation of the Centre concerned and shall be made known to the students at the commencement of each semester.
- 8.4 The students shall be graded in each course on a 10 point scale, that is:

Grade	Grade Point
A+	9
A	8
A-	7
B+	6
B	5
B-	4
C+	3
C	2
C-	1
F	0

- Note: 1. There shall be no rounding off of SGPA/CGPA/FGPA
2. The SGPA/CGPA/FGPA obtained by a student shall be out of a maximum Possible 9 points.

The Final Grade Point Average obtained by a student shall be classified into following divisions:

FGPA	Class/Division
8.5 and above	High First Class
7.5 and above but less than 8.5	Middle First Class
6.5 and above but less than 7.5	Lower First Class
5.5 and above but less than 6.5	High Second Class
4.5 and above but less than 5.5	Middle Second Class
4.0 and above but less than 4.5	Lower Second Class

- 8.5 A student shall be deemed to have cleared a course only if he/she has participated in the sessional work and has secured an overall grade higher than 'F' in that course (for courses having no end semester examination) or has participated in the sessional work and appeared in the end semester examination (for courses having semester examination) and secured a weighted grade higher than 'F' in that course. A student who fails in a course either by not participating in the sessional work and thereby securing an overall grade of 'F' (for courses having no semester examination) or consequently being not eligible to appear in the end semester examination or by absenting from appearing in the end semester examination or by failing to secure a weighted grade higher than 'F' (for course having end semester examination), shall be required to repeat that course or clear another similar (core or optional, as the case may be) course in lieu thereof.
- 8.6 A student who secures a grade higher than 'F' in a course may be permitted by the Centre, keeping in view its academic constraints, to improve his/her grade by repeating that course once, subject to proviso of Clause 8.5 of the Ordinance.

Provided further that a student who wants to repeat a course to improve his/her performance shall be allowed to do so only if he/she surrenders his/her earlier grade in the course by 16th August in case of the Monsoon Semester courses and by 1st February in case of Winter Semester courses. Having surrendered his/her earlier grade by due date, it will be his/her repeat performance in the course which will be taken into account to compute the SGPA and the CGPA. His/her transcript will however, reflect appropriately both the performances and the fact that he/she repeated the course/courses.

- 8.7 The final grade point average of a student will be worked out on the basis of the formula indicated below:

$$\text{FGPA} = \frac{\sum_{i=1}^n c_i \times g_i}{\sum_{i=1}^n c_i}$$

c_i = Credit of the i th course
 g_i = Grade point secured by the cadet in the i th course
 n = Total number of courses prescribed for the student
 FGPA: Final Grade Point Average of the student concerned

- 8.8 Examinations shall be conducted under the directions of the Dean of the School/Chairperson of Specialised Centres.
- 8.9 A student can take part in the curricular programme for the Master's Degree of the University to a maximum of six semesters excluding the period of zero semester(s) granted to the him/her by the University.
- 8.10 Examiners or Board of Examiners shall be appointed for each course by the Board of the School, on the recommendation of the Centre concerned.
- 8.11 An application for admission to the semester examination shall be made in the prescribed form and forwarded to the Dean of the School through the Head of the Centre concerned and shall be accompanied by the following certificates:
- i) Participation in sessional work;
 - ii) Clearance of all dues.

9. Grade Point Requirement/Minimum standard

- 9.1 A student joining the 1st semester of the four semester of the programme will be required to maintain a CGPA of 3.00 in the core Courses at the end of second Semester and thereafter.
- 9.2 A student, in order to be eligible for the award of Master's Degree of the University, must have (i) passed all the prescribed courses as laid down; (ii) he/she has obtained a CGPA of 4.00 at the end of the programme.

Provided that a student may take more optional courses than prescribed in the programme, in which case for the calculation of Final Grade Point Average only the prescribed number of optional courses in the descending order of the grades obtained by the student shall be included. For example, if a programme has 12 compulsory courses and 4 optional courses and a student credits 6 optional courses, his/her Final Grade Point Average shall be calculated on the basis of 12 compulsory courses and the first four optional courses, when all the six are ranked according to descending order of grades obtained by him/her. However, no student shall be permitted to register in a semester only to take an additional optional course.

Provided further 'that the students of M.A./M.Sc. programme who are otherwise eligible for award of degree but have secured a CGPA less than 6.00 at the end of the permissible period of four semesters may be allowed by the Centre/School concerned to repeat M.A./M.Sc. level courses in the 5th and 6th semester, as per provisions contained in Clause 8.6 of the Ordinance, for improvement of CGPA.

- 9.3 (a) The end semester examination shall be conducted by the Centres under the overall guidance of the Dean of the School within the dates specified by the University. The Chairperson of the Centres shall report the award list in respect of all courses to Dean's office

The end semester results shall be placed before the Dean of the School for approval after they have been screened by a Committee consisting of the Chairperson of the Centre and not more than three faculty members appointed by the Dean on the recommendations of the Chairperson of the Centre concerned as members.

- (b) The final results at the end of 4th semester and the award of M.A./M.Sc. degree would be considered by a Committee of the School consisting of Dean of the School as Chairman and Chairpersons of the Centres as members and would be approved by the Vice-Chancellor before being announced.

Note : The end Semester examination results of each semester and the final results at the end of the fourth semester shall be forwarded by the Dean of the School to the University within the dates specified by the University for record and further action.

10. **Courses of Study and Framing of the Syllabi:**

- 10.1 The Courses of study shall be approved by the Board of Studies of the School, on the recommendations of the Centre concerned.
- 10.2 The Syllabi for the courses shall be approved by the Centre concerned which shall also prescribe text books/reading material for each course.

11. Removal of the Name of a Student from the Programme:

11.1 The names of students falling under following categories shall automatically stand removed from the rolls of the University:

- (a) Those students who fail to fulfill the CGPA requirements as specified under clause 9.1.
- (b) Those students who have already exhausted the maximum period of six semesters for the M.A/M.Sc. programme and have not fulfilled the requirements for the award of MA/M.Sc. degree as defined in clause 9.

11.2 The Board of Studies of the School, on the recommendations of the Centre, may remove the name of a student from a programme of study if:

- (a) A student who fails to clear at least 50% of the prescribed core courses at the end of the 1st semester.
- (b) A student has still to clear courses which cannot possibly be cleared in the remaining period of study even if he/she is allowed to register for the normal load for the remaining period plus 50% of this normal load.

12. Notwithstanding what is contained in the Ordinance, the Academic Council may, in exceptional circumstances and on the recommendations of the Centre/Department and Board of Studies of the School as well as on the merits of each individual case, consider at its discretion and for reasons to be recorded relaxation of any of the provisions except those prescribing CGPA/FGPA requirements.

13. No Candidate shall be eligible to register for the programme if he/she is already registered for any full-time programme of study in this University or any other University/Institution.

14. Revival of 5-year M.A. Integrated Programme originally conceived in 1972 Ordinance :

It was recommended that the students joining the programme at 1st year or 2nd year entry point in the academic year 2012-13 and 2013-2014 will be exempted from taking JNU entrance examinations.

Resolved further that the Board of Studies, School of Language, Literature & Culture Studies will work out modalities as per 1972/1993 provisions in the relevant Ordinances and make suitable recommendations.

Approved vide Resolution No. 6.1/E.C/9.5.2014