



10 a.m. on Wednesday, August 01, 2018

Programme Registration

At Baker
Auditorium, CDS

Original Documents to be submitted for Registration

1. **Proof of Age** (10th Class certificate/ 12th Class certificate)
2. **Mark Sheets and Certificates / Degrees** in respect of :
 - Bachelor's Degree (all semesters/years) and
 - Master's Degree (all semesters/years)
3. **One (1) Stamp Size Photograph**
4. **Migration Certificate** from last attended University and TC from last attended Institution.
5. In case of **Schedule Caste/Tribe; Other Backward Classes (Non-Creamy Layer) candidates** admitted in the reservation quota, Certificate by the Village Officer or Tahasildar with the name of the issuing officer.
6. **Sanction of Leave/ Permission to join the Programme** from the parent organisation in the case of employed candidates.

Certificates not in English/Hindi/ Tamil/ Malayalam, should have an official transcript in English

I. CDS REGISTRATION

1. Registration for the programme is granted per-Semester.
 1. Extension of registration is subject to satisfactory performance in the previous semester.
 2. CDS semesters are: July – December and January – June.
2. Those who are awaiting the results of the qualifying examination (Master's Degree)
 - i. Will be registered for the programme provisionally on submission of a certificate from the previous Institution that all requirements of the Qualifying Degree examination have been completed.
 - ii. The name of such candidate shall stand automatically removed from the rolls of the Centre & University should she/he fail to qualify for award of the Master's degree.
3. **Removal of a student from the rolls of the University.**

The name of the student shall automatically stand removed from the rolls of the University, if:

 1. She /He fails in any one of the four courses in any semester irrespective of SGPA/ CGPA score
 2. **Fails to secure a CGPA of 5.0 in the Coursework**
 3. Provided that if a student has taken more courses than the number of prescribed courses during the coursework and has secured a grade higher than F in each course then in that case the best grades of the required number of courses shall be taken into account for calculation of CGPA

II. JNU ENROLMENT

1. Participants shall be enrolled with JNU from the date of joining. JNU enrolment will lapse automatically for those who do not complete the Programme in four consecutive semesters.

2. During the tenure of the Programme, a participant shall not be on the rolls of any other University/ Institution for undergoing any other course.

III. MPhil COURSE

MPhil course duration is of **twenty four (24) months**. Students are required to spend at least eighteen (18) months in the programme, including twelve (12) months of course work and six (6) months of work on the dissertation. Students may submit the MPhil dissertation anytime after the stipulated eighteen (18) months. No further extension will be given beyond twenty four (24) months.

The M.Phil coursework consists of 16 credits and a Dissertation that would carry eight credits. The total credit requirements for the M Phil programme is 24 credits. The course structure is given below.

Course Structure

| Semester One | Course Title | Credits |
|-------------------------|--|---------|
| Compulsory Courses | Course 1: Methodological Approaches To Socio-Economic Research | One |
| | Course 2: Statistics and Econometrics | Two |
| | Course 3 : Field Study | One |
| Optional Courses | Course 4: Optional Course in Micro Economic theory | Two |
| | Course 5: Optional Course in Macro Economic theory | Two |
| Semester Two | | |
| Compulsory Courses | Course 6: Topics on Indian Economy | Two |
| | Course 7: Economic Development | Two |
| Optional Courses | Course 8: Optional Course | Two |
| | Course 9: Optional Course | Two |
| Semester Three and Four | Dissertation | Eight |

For the detailed course structure please refer to the M.Phil Syllabus 2018 uploaded on CDS website (www.cds.edu). All optional courses may not be offered every year.

Students who want to opt for the Advanced courses in Micro Economics and Macro Economics would have to undergo a screening test in the first week of August. Only those who clear the screening test would be admitted for the Advanced courses. Those students of CDS MA 2016 batch who did the "ADVANCED MACROECONOMICS" CERTIFICATE COURSE, successfully, need not appear for the screening test of advanced macroeconomics, if they chose to opt for it.

On evaluation of the Dissertation, a student must obtain a Final Grade Point Average (FGPA) of **5.0 to be eligible for the award of MPhil** degree

IV. REGISTRATION FOR PhD PROGRAMME

1. On submission of the MPhil dissertation, students may be given admission provisionally to the PhD programme subject to their getting a Final Grade Point Average (FGPA) of 6.0 (5.5 in case of students from SC/ST/PH categories). Admission of those who fail to get the minimum prescribed FGPA will stand automatically cancelled.
2. Provided that if a student has taken more courses than the number of prescribed courses during the coursework and has secured a grade higher than F in each course then in that case the best

grades of the required number of courses shall be taken into account for calculation of FGPA for the purpose of deciding his/ her case for confirmation to the PhD programme.

V. ACADEMIC CALENDAR 2018 – 20 (Tentative)

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|--|---|------------------------------|--------------------------------|
| Semester I | Registration & Orientation Programme | | August 01 , 2018 |
| | 3 Compulsory courses and 2 Optional courses | | August 02 - December 15, 2018 |
| Semester II | 2 Compulsory courses and 2 Optional courses | | January 03, 2019– May 11, 2019 |
| Semesters III–IV | Dissertation | June 01, 2019– June 30, 2020 | |
| Dissertation Proposal Seminar | 2 nd Week of July 2019 | | |
| Pre Submission Seminar (Draft Presentation of the Dissertation) | 2 nd Week of March 2020 | | |

Onam Holidays: August 24 – 28, 2018

Christmas Holidays: December 22, 2018 – January 02, 2019

Summer Holidays: May 12, 2019– May 31, 2019

VI. FEES

1. Tuition Fee: Rs. 120 per semester.
2. JNU Registration & Enrolment fee: Rs. 5115 (On time fee subject to revision by JNU)

Tuition fee and other dues are to be paid in full for all semesters till the submission of dissertation, as per rules and regulations of JNU/ CDS.

To be remitted at the time of joining

| | |
|---|--------------------|
| Tuition Fee for 2 semesters | Rs. 240/- |
| CDS Admission fee | Rs. 10/- |
| Library Caution deposit | Rs. 500/- |
| Hostel Caution deposit | Rs. 1500/- |
| Canteen Caution deposit | Rs. 3000/- |
| Hostel rent for six months * | Rs. 1500/- |
| JNU Registration & Enrolment fees | Rs. 5115/- |
| Total | Rs. 11865/- |
| Amount paid for the confirmation of admission - | Rs. 5000/- |
| | |
| Balance to be paid on August 01, 2018 = Rs. 6865/- | |
| *Hostel Room Rent: Rs. 250/- per person per month and Rs. 500/- per person per month for salaried class and for recipients of fellowships with HRA. | |

VII. FELLOWSHIPS

The CDS MPhil Fellowship scheme is envisaged to support the expenses of the programme and the living expenses of students.

- Students may avail of other schemes like the UGC JRF & RGNF while at the CDS.

1. Eligibility

All Indian nationals selected for the Programme are eligible for the CDS MPhil Fellowship during the tenure of the fellowship, if they do not receive salary/ fellowship/ scholarship from any other source.

2. Tenure

The fellowship has a maximum tenure of four semesters (24 months) and is linked to the semester registration.

3. Emoluments

Rs. **6000/-** as monthly fellowship for a maximum tenure of four semesters **and**

Rs. **6000/-** as one time Contingency grant

4. Contingency Grant

1. The Contingency Grant is intended to meet Programme related expenses as below:

- i. Purchase of books and periodicals, including access fee levied by other libraries
- ii. Reprographic charges
- iii. Travel expenses for data collection
- iv. Printing and binding charges of the dissertation
- v. Essential stationery and computer consumables.

2. The student shall be responsible solely for infringement of copyright laws involved in copying of publications. CDS shall not be liable for any litigation consequent thereon.

3. The Grant shall not be used for purchase of capital goods like computer

4. Field Study, if necessary for the dissertation work (as decided by the Supervisor), should be approved at least 15 days prior to commencement. Such expenses may be reimbursed on the following terms:

- i. Return second sleeper fare by the most direct route
- ii. Daily Allowance to cover living expenses (local travel, board & lodging) @ Rs. **300**; @ Rs.150, if the study is conducted from the home town/village.
- iii. The student can request for an advance on the travel grant, which should be fully adjusted immediately on return and submitted with tour details duly endorsed by the Supervisor.

5. Financial Administration

1. Monthly Fellowship will be disbursed in the first week of the month through the Trivandrum District Cooperative Bank (TDCB), Prasant nagar Branch.

2. Claims under the Contingency Grant are to be proffered in the prescribed form, duly endorsed by the Instructor/ Supervisor and against original bills of payments during the Programme in the name of the student.

3. List of the books and periodicals should be endorsed by the supervisor/ Coordinator.

6. Discontinuation from Fellowship

1. Those who discontinue from the Programme shall refund the emoluments drawn during the period.

VIII. ACCOMMODATION & FOOD

Campus has hostels for men and women. All rooms in the hostels have attached bath rooms.

- Hostel Room will be allotted for the tenure of the registration and as per the CDS Hostel Rules.
- Room Rent: Rs. **250/-** per person per month and Rs. **500/-** for salaried class and recipients of fellowships with HRA
- All rooms have attached bathrooms and furnishings including bed (with mattress), table, chair, wardrobe (bed linen and pillows to be procured by the hostel resident).
- The CDS has a Canteen which functions as a Mess for hostel residents. Residence in the hostel requires mandatory subscription to the mess. Approximate cost of food (without special items) for one month is Rs. 2500/-

For the detailed MPhil Syllabus and Hostel rules refer CDS website www.cds.edu

The information given above may be subjected to changes depending on UGC regulations, JNU ordinances and CDS rules and regulations.

Geetha Devi T.S.
Assistant Administrative Officer

July 18, 2018