Original Documents to be submitted for Registration

1. **Proof of Age** (10th Class certificate/ 12th Class certificate)
2. **Mark Sheets** and **Certificates / Degrees** in respect of:
   - Bachelor’s Degree (all semesters/years) and
   - Master’s Degree (all semesters/years)
3. **One (1) Stamp Size Photograph**
4. **Migration Certificate** from last attended University and TC from last attended Institution.
5. If belonging to **Schedule Caste/Tribe; Other Backward Community (Non-Creamy Layer)**, Certificate by the Village Officer or Tahasildar with the name of the issuing officer.
6. **Sanction of Leave/ Permission to join the Programme** from the parent organisation in the case of employed candidates.

Certificates not in English/Hindi/ Tamil/ Malayalam, should have an official transcript in English

I. CDS REGISTRATION

1. Registration for the programme is granted per-Semester.
   1. Extension of registration is subjected to satisfactory performance in the previous semester.
   2. CDS semesters are: July – December and January – June.
2. Those who are awaiting the results of the qualifying examination (Master’s Degree)
   i. Will be provisionally registered for the programme on submission of a certificate from the previous Institution that all requirements of the Qualifying Degree examination have been completed.
   ii. The name of such candidate shall stand automatically removed from the rolls of the Centre & University if he/she fails Master’s programme, when his/her results are announced.
3. Removal of a student from the rolls of the University.
   The name of the student shall automatically stand removed from the rolls of the University, if:
   1. He /She fails in any one of the four courses in any semester irrespective of SGPA/ CGPA score
   2. Fails to secure a CGPA of 5.0 in the Coursework

II. JNU ENROLMENT

1. Participants shall be enrolled with JNU from the date of joining. JNU enrolment will automatically lapse for those who do not complete the Programme in four consecutive semesters.
2. During the tenure of the Programme, a participant shall not be on the rolls of any other University/ Institution for undergoing any other course.
II. MPhil Course

MPhil course duration would be of **twenty four (24) months**. Students have to spend at least eighteen (18) months, including twelve (12) months on coursework and six (6) months on the dissertation. Students could submit the MPhil dissertation anytime after the stipulated eighteen (18) months. Beyond twenty four (24) months no further extension will be allowed.

The coursework is spread over **4 courses in two semesters** comprising of quantitative techniques, economic theory and its application to selected economic problems and Indian economy.

A student enrolled in the MPhil programme will be required to maintain a Cumulative Grade Point Average (CGPA) of at least **5 at the end of the second semester** of the programme, at the end of the coursework.

After the evaluation of the Dissertation, a student will be required to obtain a Final Grade Point Average (FGPA) of **5.5 to be eligible for the award of MPhil degree**

IV. REGISTRATION FOR PhD PROGRAMME

1. After the completion of the coursework, students scoring a minimum CGPA of 6.5 would be eligible to enter the PhD programme, without having to submit MPhil dissertation. Such students would not get an MPhil degree.

2. After submitting the MPhil dissertation, students may be given provisional admission to the PhD programme till the announcement of Final Grade Point Average (FGPA). Students completing the MPhil degree with a minimum FGPA of 6.0 (5.5 in case of students from SC/ST/PH categories) will be admitted to the PhD programme and the admission of those who do not fulfill the above condition stand automatically cancelled when the FGPA is announced.

V. ACADEMIC CALENDAR 2016 – 18

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Orientation Programme</th>
<th>Aug 01, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2 Compulsory courses</td>
<td>Aug 03 - Dec 18, 2016</td>
</tr>
<tr>
<td></td>
<td>and 2 Optional courses</td>
<td></td>
</tr>
<tr>
<td>Semester II</td>
<td>2 Compulsory courses</td>
<td>Jan 03 – May 11, 2017</td>
</tr>
<tr>
<td></td>
<td>and 2 Optional courses</td>
<td></td>
</tr>
<tr>
<td>Semesters III–IV</td>
<td>Dissertation</td>
<td>June 01, 2017– June 30, 2018</td>
</tr>
<tr>
<td>Proposal Seminar</td>
<td>2nd Week of July 2017</td>
<td></td>
</tr>
<tr>
<td>Pre Submission</td>
<td>2nd Week of March 2018</td>
<td></td>
</tr>
</tbody>
</table>
VI. FEES

1. Tuition Fee: Rs. 120 per semester.
2. JNU Registration & Enrolment fee: Rs. 5115 (On time fee subject to revision by JNU)

Tuition fee and other dues are to be paid in full for all semesters till the submission of dissertation, as per rules and regulations of JNU/ CDS.

To be remitted at the time of joining

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fee for 2 semesters</td>
<td>Rs. 240/-</td>
</tr>
<tr>
<td>CDS Admission fee</td>
<td>Rs. 10/-</td>
</tr>
<tr>
<td>Library deposit</td>
<td>Rs. 500/-</td>
</tr>
<tr>
<td>Hostel deposit</td>
<td>Rs. 500/-</td>
</tr>
<tr>
<td>Canteen deposit</td>
<td>Rs. 2500/-</td>
</tr>
<tr>
<td>Hostel rent for six months (Tentative) *</td>
<td>Rs. 1500/-</td>
</tr>
<tr>
<td>JNU Registration &amp; Enrolment fees</td>
<td>Rs. 5115/-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>Rs. 10365/-</td>
</tr>
<tr>
<td><strong>Amount paid for the confirmation of admission -</strong></td>
<td>Rs. 5000/-</td>
</tr>
<tr>
<td><strong>Balance to be paid on August 01, 2016 = Rs. 5365/-</strong></td>
<td>..........</td>
</tr>
</tbody>
</table>

*Hostel Room Rent: Rs. 250/- per person per month and Rs. 500/- per person per month for salaried class and for recipients of fellowships with HRA

VII. FELLOWSHIPS

The CDS MPhil Fellowship scheme, along with other campus facilities, is envisaged to adequately support the living and programme expenses of the participants.

- Students can alternatively avail of other schemes like the UGC JRF & RGNF.

1. Eligibility

All Indian nationals selected for the Programme are eligible for the CDS MPhil Fellowship, if not receiving any salary/ fellowship/ scholarship from any other source during the tenure of the fellowship.

2. Tenure

The fellowship has a maximum tenure of four semesters (24 months) and is linked to the semester registration.

3. Emoluments

Rs. 6000/- as monthly fellowship for a maximum tenure of four semesters **and**

Rs. 6000/- as one time Contingency grant

4. Contingency Grant

1. The Contingency Grant is intended to meet Programme related expenses as below:
   i. Purchase of books and periodicals, including access fee levied by other libraries
   ii. Reprographic charges
   iii. Travel expenses for data collection
iv. Printing and binding charges of the dissertation
v. Essential stationery and computer consumables.

2. The student shall solely be responsible for any infringement on copyright laws involved in copying of publications. CDS shall not be liable for any litigation consequent thereon.

3. The Grant shall not be used for purchase of capital goods like computer

4. Field Study, if necessary for the dissertation work (as decided by the Supervisor), should be approved at least 15 days prior to commencement. Reimbursement of such expenses shall be:
   i. Return second sleeper fare by the most direct route
   ii. Daily Allowance to cover living expenses (local travel, board & lodging) @ Rs. 300; @ Rs. 150, if the study is conducted from the home town/village.
   iii. The student can request for an advance on the travel grant, which should be fully adjusted immediately on return and submitted with tour details duly endorsed by the Supervisor.

5. Financial Administration
   1. Monthly Fellowship will be disbursed in the first week of the month through the Trivandrum District Cooperative Bank (TDCB), Prasanth Nagar Branch.
   2. Claims under the Contingency Grant are to be preferred in the prescribed form, duly endorsed by the Instructor/Supervisor and against original bills of payments during the Programme in the name of the student.
   3. List of the books and periodicals should be endorsed by the supervisor/Coordinator.

6. Discontinuance from Fellowship
   1. Those who discontinue from the Programme shall refund the emoluments drawn during the period.

VIII. ACCOMMODATION & FOOD
Campus has hostels for men and women.
All rooms are bath attached

- A hostel room will be allotted on a **sharing basis for 2 persons** for the tenure of the registration and as per the CDS Hostel Rules.
- Room Rent: Rs. 250/- per person per month and Rs. 500/- for salaried class and recipients of fellowships with HRA
- All rooms have attached bath and furnishings including bed (with mattress), table, chair, wardrobe (bed linen and pillows to be procured by the hostel resident).
- Campus has a Canteen which functions as a Mess for hostel inmates and all hostel inmates should have their meals from the canteen. Approximate cost of food (without special items) for one month will be around Rs. 2500/-

*Suresh Kumar S*  
Registrar (Officiating)  
July 12, 2016