



10 a.m. on Monday, August 03, 2015	Programme Registration	At CDS Auditorium
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### Original Documents to be submitted for Registration

1. **Proof of Age** (10<sup>th</sup> Class certificate/ 12<sup>th</sup> Class certificate)
2. **Mark Sheets and Certificates / Degrees** in respect of :
  - Bachelor's Degree (all semesters/years) and
  - Master's Degree (all semesters/years)
3. **Migration Certificate** from last attended University and TC from last attended Institution.
4. If belonging to **Schedule Caste/Tribe; Other Backward Community (Non-Creamy Layer)**, Certificate by the Village Officer or Tahasildar with the name of the issuing officer.
5. **Sanction of Leave/ Permission to join the Programme** from the parent organisation in the case of employed candidates.

Certificates not in English/Hindi/ Tamil/ Malayalam, should have an official transcript in English

#### I. CDS REGISTRATION

1. Registration for the programme is granted per-Semester.
  1. Extension of registration is subjected to satisfactory performance in the previous semester.
  2. CDS semesters are: July – December and January – June.
2. Those who are awaiting the results of the qualifying examination (Master's Degree)
  - i. Will be provisionally registered for the programme on submission of a certificate from the previous Institution that all requirements of the Qualifying Degree examination have been completed.
  - ii. The name of such candidate shall stand automatically removed from the rolls of the Centre & University if he/she fails Master's programme, when his/her results are announced.

#### 3. Removal of a student from the rolls of the University.

The name of the student shall automatically stand removed from the rolls of the University, if:

1. He /She fails in any one of the four courses in any semester irrespective of SGPA/ CGPA score
2. **Fails to secure a CGPA of 5.0 in the Coursework**

#### II. JNU ENROLMENT

1. Participants shall be enrolled with JNU from the date of joining. JNU enrolment will automatically lapse for those who do not complete the Programme in four consecutive semesters.
2. During the tenure of the Programme, a participant shall not be on the rolls of any other University/ Institution for undergoing any other course.

### III .MPhil Course

**MPhil course duration** would be of **twenty four (24) months**. Students have to spend at least eighteen (18) months, including twelve (12) months on course work and six (6) months on the dissertation. Students could submit the MPhil dissertation anytime after the stipulated eighteen (18) months. Beyond twenty four (24) months no further extension will be allowed.

The **coursework** is spread over **4 courses in two semesters** comprising of quantitative techniques, economic theory and its application to selected economic problems and Indian economy.

A student enrolled in the MPhil programme will be required to maintain a Cumulative Grade Point Average (**CGPA**) of **at least 5 at the end of the second semester** of the programme, at the end of the course work.

After the evaluation of the Dissertation, a student will be required to obtain a Final Grade Point Average (**FGPA**) of **5.5 to be eligible for the award of MPhil degree**

### IV. REGISTRATION FOR PhD PROGRAMME

1. After the completion of the course work, students scoring a minimum CGPA of 6.5 would be eligible to enter the PhD programme, without having to submit MPhil dissertation. Such students would not get an MPhil degree.
2. After submitting the MPhil dissertation, students may be given provisional admission to the PhD programme till the announcement of Final Grade Point Average (FGPA). Students completing the MPhil degree with a minimum FGPA of 6.0 (5.5 in case of students from SC/ST/PH categories) will be admitted to the PhD programme and the admission of those who do not full fill the above condition stand automatically cancelled when the FGPA is announced.

### V. ACADEMIC CALENDAR 2015 – 17

<b>Semester I</b>	Orientation Programme	Aug 03 , 2015
	2 Compulsory courses and 2 Optional courses	Aug 04 - Dec 18,2015
<b>Semester II</b>	2 Compulsory courses and 2 Optional courses	Jan 04 – May 11, 2016
<b>Proposal Seminar</b>	2 <sup>nd</sup> Week of July 2016	
<b>Pre Submission Seminar (Draft Presentation of the Dissertation)</b>	2 <sup>nd</sup> Week of March 2017	
<b>Semesters III-IV</b>	Dissertation	June 01, 2016– June 30, 2017

Onam Holidays: August 27-30, 2015

Christmas Holidays: Dec 19, 2015 – Jan 03, 2016

Summer Holidays: May 12, 2016– May 31, 2016

## VI. FEES

1. Tuition Fee: Rs. 120 per semester.
2. JNU Registration & Enrolment fee: Rs. 3615 (On time fee subject to revision by JNU)

Tuition fee and other dues are to be paid in full for all semesters till the submission of dissertation, as per rules and regulations of JNU/ CDS.

### To be remitted at the time of joining

Tuition Fee for 2 semesters	Rs. 240
CDS Admission fee	Rs. 10
Library deposit	Rs. 500
Hostel deposit	Rs. 500
Canteen deposit	Rs. 2500
JNU Registration & Enrolment fees	Rs. 3615
<b>Total</b>	<b>Rs. 7365</b>
<b>Amount paid for the confirmation of admission - Rs. 4000</b>	
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<b>Balance to be paid on August 03, 2015 = Rs. 3365 + Hostel room rent for 2 months</b>	
Hostel Room Rent: Rs. <b>250/-</b> per person per month and Rs. <b>500/-</b> per person per month for salaried class and for recipients of fellowships with HRA	

## VII. FELLOWSHIPS

The CDS MPhil Fellowship scheme, along with other campus facilities, is envisaged to adequately support the living and programme expenses of the participants.

- Students can alternatively avail of other schemes like the UGC JRF & RGNF.

### 1. Eligibility

All Indian nationals selected for the Programme are eligible for the CDS MPhil Fellowship, if not receiving any salary/ fellowship/ scholarship from any other source during the tenure of the fellowship.

### 2. Tenure

The fellowship has a maximum tenure of four semesters (24 months) and is linked to the semester registration.

### 3. Emoluments

Rs. 6000/- as monthly stipend for a maximum tenure of four semesters **and**  
Rs. 6000/- as one time Contingency grant

### 4. Contingency Grant

1. The Contingency Grant is intended to meet Programme related expenses as below:
  - i. Purchase of books and periodicals, including access fee levied by other libraries
  - ii. Reprographic charges
  - iii. Travel expenses for data collection
  - iv. Printing and binding charges of the dissertation
  - v. Essential stationery and computer consumables.

2. The student shall solely be responsible for any infringement on copyright laws involved in copying of publications. CDS shall not be liable for any litigation consequent thereon.
3. The Grant shall not be used for purchase of capital goods like computer
4. Field Study, if necessary for the dissertation work (as decided by the Supervisor), should be approved at least 15 days prior to commencement. Reimbursement of such expenses shall be:
  - i. Return second sleeper fare by the most direct route
  - ii. Daily Allowance to cover living expenses (local travel, board & lodging) @ Rs. 300; @ Rs.150, if the study is conducted from the home town/village.
  - iii. The student can request for an advance on the travel grant, which should be fully adjusted immediately on return and submitted with tour details duly endorsed by the Supervisor.

#### **5. Financial Administration**

1. Monthly stipend will be disbursed in the first week of the month through the Trivandrum District Cooperative Bank (TDCB), Prasantnagar Branch.
2. Claims under the Contingency Grant are to be preferred in the prescribed form, duly endorsed by the Instructor/ Supervisor and against original bills of payments during the Programme in the name of the student.
3. List of the books and periodicals should be endorsed by the supervisor/ Coordinator.

#### **6. Discontinuance from Fellowship**

1. Those who discontinue from the Programme shall refund the emoluments drawn during the period.
- Exempted if belonging to SC/ST or if physically handicapped.
    2. Notwithstanding the above, the Director may, on recommendation of the Programme Advisory Committee, consider relaxation of any of these provisions in exceptional cases and on merits.

### **VIII. ACCOMMODATION & FOOD**

Campus has separate hostels for men and women.

All rooms are bath attached

- A hostel room is allotted on a **sharing basis for 2 persons** for the tenure of the registration and as per the CDS Hostel Rules.
- Room Rent: Rs. **250/-** per person per month and Rs. **500/-** for salaried class and recipients of fellowships with HRA
- All rooms have attached bath and furnishings including bed (with mattress), table, chair, wardrobe (bed linen and pillows to be procured by the hostel inmate).
- Campus has a Canteen serving south Indian & north Indian cuisine. All Hostel inmates are to have their meals from the Canteen. Approximate cost of food for one month will be around Rs. 2500/-

**Suresh Kumar S**

**Administrative Officer**

**July 10, 2015**