

**14 \* ORDINANCE RELATING TO THE AWARD OF MASTER OF PHILOSOPHY DEGREE.**

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**1. Definitions :**

- 1.1 “Course” means a Semester Course
- 1.2 “Credit” (C) is the weightage assigned to a course in terms of Contact hours.
- 1.3 “Grade” means a letter grade assigned to a student on the basis of evaluation of a course on the ten point scale.
- 1.4 “Grade point” (g) means the numerical equivalent of a letter grade assigned to a student in the ten point scale.
- 1.5 “Cumulative Grade Point Average” (CGPA) means a cumulative index grade point average of a student calculated in the following manner:

$$CGPA = \frac{(g_1 \times c_1) + (g_2 \times c_2) \dots}{\text{Total number of credits offered by the student upto and including the semester for which cumulative index is required.}}$$

- 1.6 “Final Grade Point Average” FGPA is the final index of a student at the time of the award of a degree.
- 1.7 “Final Grade” is the letter equivalent assigned to a student on the basis of his/her final grade point at the time of the award of the degree.
- 1.8 The Final Grade Point Average of a student will be worked out on the basis of the formula indicated below:

$$FGPA = \frac{\sum_{i=1}^n c_i \times g_i}{\sum_{i=1}^n c_i}$$

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• Approved vide Resolution No. 18/EC/12.6.1971 and revised vide Resolution No. 5.5(I)/EC/11.5.1984 and Resolution No. 6.2/EC/6.7.2000.

c <sub>i</sub>	=	Credit of i <sup>th</sup> course
g <sub>i</sub>	=	Grade Point secured by the student in i <sup>th</sup> course.
n	=	Total number of courses prescribed for the student
FGPA	=	Final Grade Point Average of the student concerned.

## **2. Eligibility for Admission to the Course :**

A candidate shall be eligible for admission to the course leading to the Degree of Master of Philosophy (M.Phil.) hereinafter called the course, if he/she had taken the Master's degree of the University or a degree recognized by the University for this purpose as its equivalent thereto:

Provided, however, that the cases of students who have passed examination outside the Indian Universities system and who may not have obtained a Master's degree may be considered for admission to the course subject to the condition that each case shall be examined on its own merit by the Admission Committee and in accordance with the recommendations of the Equivalence Committee.

## **3. Procedure for Applying for Admission :**

The procedure for receiving the applications to the course shall be that laid down from time to time by the Committee for Advanced Studies and Research of the School concerned, hereinafter called the Committee.

## **4. Procedure for Admission :**

4.1 The Department/Centre concerned shall consider the applications and forward them with its recommendations on matters specified in Clause 4.2 below to the committee.

4.2 The matters referred to in clause 4.1 are: (i) whether the candidate should be admitted to the course, or (ii) whether the candidate should be admitted to the course and also provisionally enrolled for Ph.D degree as provided for in the Ph.D ordinance; (iii) the nomination of an Adviser for the candidate.

## **5. Duties of the Committee**

The Committee may after considering the recommendations of the Department/Centre concerned :

- (i) admit a candidate only to the course;

- (ii) admit a candidate to the course and provisionally enroll him /her for the Ph.D degree also whereupon the provisions of the Ordinance relating to the Ph.D degree shall apply to him/her;
- (iii) appoint an Adviser.

Provided that in case an Adviser under whose supervision a dissertation has been prepared in part or in full, ceases to be a teacher of the University, he/she may, subject to his/her availability and recommendations of the Centre/Department, be continued by the Committee for Advanced Studies and Research as Joint Adviser of the student concerned.

## **6. \* Courses of Study :**

The Department/Centre shall prescribe the course(s) and specify the methodology and instructional devices to be used. Every such course shall carry such credits as may be approved by the Board of the School on the recommendations of Centre/Department concerned. In any course where an end semester examination is prescribed, a student clears the course only if he/she has participated in the sessional work and appeared in the end semester examination and secured a weighted grade higher than 'F'. In no case shall a student be allowed to repeat a course either in the event of failure or for improving the performance.

Provided, however, that a student may with the permission of Centre/Department concerned be allowed to add or substitute courses within the period of three weeks from the commencement of the semester.

Provided further that a student may, with the permission of Centre/Department concerned, be allowed to drop courses latest by 5<sup>th</sup> September for Monsoon semester and 20<sup>th</sup> February in the case of Winter Semester.

No student shall be allowed to add, substitute and/or drop a course after these deadlines.

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\* Amended vide Resolution Nos. 6.2/EC/6.7.2000 and 6.2/EC/22.1.2003

**7. \*Duration of the programme.**

The M.Phil, course work shall be spread over two semesters in such a way that atleast 50% of the total course work shall be completed in the first semester. The entire M.Phil. programme including M.Phil dissertation shall be completed within four consecutive semesters. No registration shall be permissible beyond the period of four semesters from the date of admission to the programme.

Provided that a semester or a year may be declared zero semester or zero year in the case of a student if he/she could not continue with the academic programme during that period due to illness and hospitalization or due to accepting a foreign scholarship/fellowship subject to the fulfillment of requirements as laid down by the regulations. Such zero semester/year shall not be counted for calculation of the duration of the programme in case of such a student.

#Provided further that in case of a foreign student who is compelled to leave the programme in between for getting their student visa/research visa extended such period shall not be counted for the purpose of calculation of duration of the programme.

**8. \*\*Removal of Name of a Student from the Rolls of the University.**

8.1 The name of a student who fails in any course shall automatically stand removed from the rolls of the University if he/she:

- a) Fails in any course
- b) Fails to secure a CGPA of 5.00 on completion of course work at the end of 2<sup>nd</sup> semester of the programme.

8.2 The Committee for Advanced Studies and Research/Special Committee of the School/Special Centre may remove the name of a student from the rolls of the University for unsatisfactory progress at any time during the duration of the programme.

**9. Credit Requirements:**

No student admitted to the course shall be eligible for the award of M.Phil, degree unless he/she secures 24 credits in all out of which atleast 14 credits shall be for course work (including Research Techniques/Methodology) and atleast 6 credits for the dissertation.

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\* Amended vide Resolution No. 5.4/E.C/6.10.1989, 6.2/EC/6.7.2000 and 6.3/EC/19.7.2001

\*\* Amended vide Resolution Nos. 5.10/EC 14.3.1987, 5.4/EC/6.10.1989, 6.2/EC/6-7-2000 & 6.1/EC/20.11.2012

# Added vide Resolution No. 6.1/EC/18.11.2013

**10. Topic of Dissertation:**

The topic of dissertation shall be approved by the Centre/Department on a proposal submitted by the student through his/her Adviser.

**11. Evaluation:**

11.1 Subject to confirmation by the Committee, the method of evaluation in the courses leading to the M.Phil, degree shall be prescribed and assessment conducted by the Department/Centre concerned.

\*\*11.2 The dissertation shall be examined by two examiners at least one of whom shall not be a member of the staff of the University/ Committee of the Centre/Board of the School concerned. Such an examiner shall be appointed by the Executive Council of the University on the recommendations of the Academic Council, the Board and the Committee for Advanced Studies and Research of the School concerned.

Provided further that in case an examiner to whom the dissertation has been sent for evaluation fails to forward the report to the University within four months from the date of dispatch of the dissertation, the University may appoint another examiner from the panel of examiners approved by the Vice-Chancellor to evaluate the dissertation.

Provided that in case of difference of opinion between the two examiners with regard to the evaluation of dissertation, the Dean of the School shall arrange to have placed before the Committee for Advanced Studies & Research (CASR) of the School, the evaluation reports of both the examiners for its consideration.

Provided further that after due consideration of the reports, the Committee may recommend the appointment of a third examiner (not connected with the University) in the manner as laid down in Clause 11.2 above for the evaluation of the dissertation.

Provided further that if the recommendation of the third examiner is in the negative the student concerned shall not be awarded the degree of M.Phil.

11.3 \*The courses and dissertation of the student shall be graded on a ten point scale, that is:

<b>Grade</b>	<b>Grade Point</b>
A+	9
A	8
A-	7
B+	6
B	5
B-	4
C+	3
C	2
C-	1
F	0

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\* Amended vide Resolution No. 5.2/E.C/29.1.1993 and 6.2/EC/6.7.2000.

\*\* Amended vide Resolution No. 6.1/EC/20.11.2012.

**Note :**

- (i) There shall be no rounding off of SGPA /CGPA /FGPA
- (ii) The SGPA/CGPA/FGPA obtained by a student is out of a maximum possible 9 points.

11.4 The examiner while recommending the approval of the dissertation for the award of M.Phil degree shall also award grade for the dissertation according to the grading system in clause 11.3 above. The final grade for the dissertation shall be determined by taking the average of the grade awarded by two examiners.

11.5 \*A student in order to be eligible for the award of Master of Philosophy degree of the University must have a minimum Cumulative Grade Point Average (CGPA) of 5.5 (inclusive of dissertation and course work).

Provided that a student may take courses carrying more credits than the number of credits prescribed for optional courses by the Centre in the course work of M.Phil programme, in which case in the calculation of Final Grade Point Average (FGPA) only the prescribed number of optional courses in the descending order of the grades obtained by the student shall be included. For example, if the M.Phil programme has course work comprising two optional courses and the student credits four optional courses, his/her Final Grade Point Average (FGPA) shall be calculated on the basis of the best two courses, when all the four optional courses are ranked according to the descending order of grades obtained by him/her.

**Note 1:** The above amended Clause shall be applicable in the case of optional courses only.

**2:** The above amendment shall be effective for M.Phil students admitted during July 2003.

12 \*\*Notwithstanding what is contained in the Ordinance, the Academic Council may, in exceptional circumstances and on the recommendations of the Committee for Advanced Studies and Research concerned or an appropriate Committee and Board of the School as well as on the merits of each individual case, consider at its discretion and for the reasons to be recorded relaxation of any of the provisions except those prescribing CGPA/FGPA requirements.

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\* Amended vide Resolution No. 5.4/EC/6.10.1989 and 6.2/EC/11.5.2004

\*\* Amended vide Resolution No. 6.2/EC/6.7.2000

- 13 No candidate shall be eligible to register for the programme /course if he/she is already registered for any full-time programme of study in this University or in any other University/Institution.
14. \*No candidate admitted to a course of research for the M.Phil degree shall:
- (a) undertake any employment: (i) provided that those engaged in teaching and research in recognized institutions located in Delhi may be exempted from the limitation of this sub-clause: (ii) provided further that in no School/Centre should this category exceed 12-1/2% of the number enrolled for M.Phil/Ph.D.
  - (b) join any other course of study; or
  - (c) appear in any examination other than those prescribed by the Department/ Centre concerned without the prior permission of the Committee for Advanced Studies and Research.

**Note:** The above (amended) clause shall apply to students admitted to the M.Phil, programme from July, 1989 onwards.